British School of Ulaanbaatar

1.15 – Code of Conduct for Parents

Code of Conduct for Parents - The British School of Ulaanbaatar

'Treat others as you wish to be treated.'

At The British School of Ulaanbaatar, we foster a welcoming, supportive, and inclusive community, relying on collaboration among all members for the betterment of our students' learning experiences. We take pride in our esteemed reputation and seek the active involvement of parents and carers in supporting our school's mission. This code outlines expected conduct to maintain a safe and positive school environment for our children.

RESPECT AND CONCERN FOR OTHERS AND THEIR RIGHTS

Parents and carers are granted permission to enter school premises, which may be revoked if necessary. We kindly request parents to sign in and register at the office before seeking staff assistance. Unauthorized access to classrooms, staffrooms, or the Headteacher / Heads of School offices is discouraged. To ensure security, visitors should be admitted through the front entrance by school staff, unless agreed otherwise.

We expect parents and carers to demonstrate respect and consideration by:

- Ensuring timely arrival for a punctual start to the school day.
- Upholding a respectful ethos through speech and behavior within the school community.
- Collaborating with staff for the benefit of the children, addressing concerns through communication with the school.

Additionally, we expect feedback to be kind, helpful, and specific, and we emphasize the importance of respecting the school environment, including responsible parking.

UNACCEPTABLE BEHAVIOR

To maintain the positive ethos of our school, we will not tolerate:

- Disruptive behavior interfering with teaching, learning, or administration.
- Use of loud, offensive language, or displays of temper.
- Threats, intimidation, or aggressive behavior towards others.
- Actions or comments causing mental and emotional abuse of staff.
- Abusive, threatening, or damaging electronic communication related to the school.
- Presence of tobacco, alcohol, or drugs on school premises.
- Damage or destruction of school property.
- Dogs on school property.

DISCIPLINARY MEASURES

To uphold our school community standards, escalating disciplinary measures may be implemented:

1. Verbal Warning: A verbal warning will be issued for initial instances of misconduct.

2. Written Warning: In cases of repeated violations, a written warning may be issued, detailing the unacceptable behavior.

3. Restricted Access: Parents failing to adhere to conduct expectations may face restricted access to school premises.

4. Report to Authorities: Severe cases may be reported to the Local Authority and police, ensuring the safety of our school community.

Let us grow together, fostering a lifelong commitment to learning.

Lead Author: Mark Reed	**Date drafted:** August 2025
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